

# Settling In Policy

It is important to acknowledge the needs of each new child and their families and to tailor the settling in period accordingly.

- Nursery staff will work in partnership with parents/carers to settle a child into the nursery environment
- Once a child has secured a place in the nursery, arrangements will be made for them to visit the nursery with their parents/carers so that they may become familiar with the setting, routines and faces
- Subsequent visits can be arranged where the child may be left in the nursery for a period of time without a parent/carer
- During the first few weeks, parents and carers are welcome to stay for a short period to settle their child in
- Subsequent visits can be arranged where the child can be left for increasing periods of time in the nursery without a parent/carer
- Parents may spend time settling children in during their first few weeks at nursery but this be done within reason and with consideration to other children in the setting
- The nursery policy is a minimum of three settling-in visits
- No child can be taken on an outing until they are completely settled in

It should be remembered that children need to feel secure in their environment. A settling in period is for the benefit of the child and not the parent. Unlike parents, children quickly recover from emotional farewells and come to understand that they will see their parent/carer again later on. Similarly though, a child should not be left without saying goodbye.

Reviewed Jan 2020 by LBD