

## **Students, Volunteers and Unvetted Personnel**

At Rum Tum Tugger's Nurseries, all members of staff are made aware of the Requirements set out by Ofsted. In particular, they understand that children should never be left in the sole charge of unvetted members of the team or unqualified students.

Rum Tum Tugger's Nursery is happy to accommodate students of all levels to aid their learning and experiences while gaining qualifications. We would expect all students to have obtained a CRB clearance through the college. However, no student will be given sole charge of a child until their abilities have been assessed. Even then they will be supervised.

While with us students will be expected to complete their assignments at college to the best of their abilities and to attend the nursery on the days they have been asked to. Students will be treated as a member of the team and as such need to provide the nursery management of their personal details, address, next of kin, emergency details medical history and other information they feel is relevant. Students must also inform the nursery as soon as possible of any sickness or time of that is needed.

The Student will be assigned a member of staff when they arrive at nursery that will be their first point of contact. The nursery will liaise with the college about visits to the setting to assess the student and will co-operate with them as much as possible and will provide the student with a reasonable amount of support during their time here.

It is our policy that we do not take more than one student per room at any one time.

All new members of staff are made aware of the disclosure process prior to interview and that offers of employment are made subject to suitable screening.

In our open-planned nurseries, it is easy to ensure that this scenario does not occur but, nevertheless, it is still important not to put an unvetted or inexperienced member of the team in a situation that is beyond their experience to cope with.

Unvetted members of staff do not take children into other areas such as gardens or bathrooms without the presence of a cleared member of the staff team.

Reviewed by Laura Boulton- Feb 2011